

Cooper Alumni Center Brick Order Form



Purchaser Information

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Honoree Information *(if purchased in honor of someone else)*

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Payment Information

Amount: \$100 brick fee + _____ @ \$65 per replica brick* (includes S&H) = _____

Send replica to: purchaser honoree both (if 2 ordered)

* I am a 1924 Sustaining Life Member (entitles you to a free replica brick)

Payment Method: enclosed check Mastercard VISA AMEX Discover

If paying by check, make check payable to:

ASU Foundation
P.O. Box 1990
State University, AR 72467

If paying by credit card:

Account #: _____

Exp Date: _____ VCode: _____

Signature: _____

Brick Inscription

Using the brick engraving guidelines, please enter your engraving below:

**Please send your completed order form to the ASU Alumni Association:
P.O. Box 1990, State University, AR 72467 or fax at 870-972-2039.**

Under IRS guidelines, the full amount of your gift is a deductible contribution – excluding the amounts for replicas – and will be a part of your gift record to the university. Brick contributions will be included in the annual gift receipt, sent from ASU, itemizing your charitable contributions.

Cooper Alumni Center Brick Engraving Guidelines



Engraving Information

- Bricks will be standard 4" x 8"
- Bricks will have available engraving space of 4 lines with 15 characters on each line
- Be sure to include spaces and punctuation as individual characters
- Text will be in standard font/size, all UPPERCASE in **VERMARCO FONT**
- Message will be centered horizontally & vertically
- The following special characters are allowed: () , - . = } { [# \$ % & ! ?

Engraving Guidelines

The ASU Alumni Association has established guidelines for brick inscriptions in order to safeguard the positive image that we all exude. The Alumni Association reserves the right to refuse inscriptions that are offensive or derogatory. Please adhere to the following guidelines to ensure that your personalized brick will be approved and prominently installed for display at the Cooper Alumni Center.

- No obscenities or profanities or anything that could be construed as such
- No derogatory message regarding any individual or entity
- No derogatory message regarding the athletic teams, players or coaches from ASU or any other school
- No political messages
- All bricks are for purchase by non-corporate supporters only

Additional Information

- Purchasers will not be able to request brick locations
- Bricks will be installed twice per year or more frequent as warranted by number of orders received
- Up to 2 replicas can be ordered for each brick. Replicas may only be shipped to street addresses. Shipping and handling for replica bricks are \$15 per replica. International shipping is available for an additional fee
- Once the text confirmation has been received, no changes can be made
- Your supporter brick purchase becomes the property of the ASU Alumni Association and cannot be removed for any reason
- All brick sales are final and cannot be refunded
- A map will be available at the Cooper Alumni Center to assist in locating purchased bricks

Sample Bricks

